



El Zahraa American School

# School Rules

## 2021-2022

- 1- School day starts at 07:30 am and ends at 2:30 pm.
- 2- Students are late at 7:45 am and they are not allowed to enter the school after 08:00 am.
  - **First tardiness:** we will draw his/her attention for being late and allow him/her to attend his/her class after informing his/her parent.
  - **Second tardiness:** marks will be deducted from the GPA.
- 3- Students are not allowed to leave their classes without permission from the teachers.
- 4- Students MUST speak English all the time except in French, Spanish and Arabic sessions.
- 5- Students are NOT allowed to eat in class.
- 6- Chewing gum is strictly FORBIDDEN.
- 7- Cell phones are NOT allowed in class
- 8- Students should NOT stay in the school after the school day.
- 9- Concerning the leave permissions:
  - Sport permission: must be signed and documented through dated club letter.
  - Illness permission: Official medical statement must be presented to obtain sick leave permission and medical report from the Medical Assurance or an authorized institution must be presented to the school with a school doctor's report for Surgeries.
- 10- Absence more than TWO days will affect the student's GPA.
- 11- Students' absence is forbidden in the Quarter Exams, since that will have an Impact on the student GPA.
- 12- Weekly Quizzes schedule will be given to students in the beginning of the year and it will not be repeated without principal's permission.
- 13- Students who behave badly in school will be deprived from .....
  - a) We will draw his/her attention for the misbehaved 1<sup>st</sup> time
  - b) Teachers will ask the student for extra homework with writing a report in the student's file 2<sup>nd</sup> time
  - c) The student will take brown card and the parent will be notified. 3<sup>rd</sup> time

14- Student who take brown card two times, will take a red card which means that the student will be expelled for 1 to three days as the school administration will decide.

**Note: the school administration can verify the punishment according to the problem that aroused.**

15- Students should NOT bring valuable things to the school. The school is NOT responsible for the loss of any personal stuff.

16- Students should take care of their school books, and the school isn't responsible for any damage or loss. Any damage or loss will be charged.

17- Unexpected inspections will take place on cell phones, uniform, laptops, MP3s, and accessories from time to time.

18- Student is not permitted into the school unless he/she is complying with the school uniform, otherwise, student will wait at the school reception until his/her parent bring him/her the school uniform to be changed or will be sent home to change his/her clothes.

19- Gifts between students are forbidden inside the school.

20- In case of any changes in the student's or parent's information, the parent must notify the school principal before any changes since this information are documented into the USA and ministry of education records for later use.

**Keep Distance.....**

**Stay Safe.....**